

# COMMITTEES

## Architectural Control

[accspha@gmail.com](mailto:accspha@gmail.com)

- Ensures additions to existing homes or other structures comply with the Restrictive covenants. Includes fences, sheds, storage buildings, pools, garbage blinds, patios, decks, enclosures, building plans, building materials, driveway expansions and more.
- All plans submitted are reviewed prior to approval.
- Reviews Violation Notifications and responds accordingly with guidelines provided in the Bylaws.
- Estimated Time: 8 to 10 hrs per month

## Appeals

[accappealsspha@gmail.com](mailto:accappealsspha@gmail.com)

- Receives appeals requests for Restrictive violations.
- Schedules an appeals hearing before the ACC.
- Estimated Time: ½ hr monthly, when required

## Streetlights

[streetlightsspha@gmail.com](mailto:streetlightsspha@gmail.com)

- Performs a bi-weekly or monthly tour of neighborhood to determine streetlights in need of repair.
- Transmits list to DEMCO for repair.
- Maintains master list to tract problems and repair response time.
- Estimated Time: 1 hr per month

## Roads & Signs

[roadsandsignspha@gmail.com](mailto:roadsandsignspha@gmail.com)

- Performs a bi-weekly or monthly tour of neighborhood to determine street repairs (e.g., potholes, ruptures) and street sign repair/replacement.
- Reports list to Department of Public Works for repair.
- Maintains master list to tract problems and repair response time.
- Estimated Time: 1 hr per month

## Neighborhood Watch

[nwspha@gmail.com](mailto:nwspha@gmail.com)

- Organize Neighborhood Watch team or block captain(s) on each street.
- Sends out email alerts and awareness to residents.
- Estimated Time: 1 to 3 hrs per month

## Welcome

[welcomespha@gmail.com](mailto:welcomespha@gmail.com)

- Performs a bi-weekly or monthly tour of neighborhood to record houses for sale.
- Reviews Livingston Parish Public Records to update SPHA lists and databases with new owner information.
- Prepares and delivers Welcome Packets to new homeowners and renters on a monthly basis.
- Estimated Time: 4 to 5 hrs monthly

## Recreational Area

[southpointplayground@yahoo.com](mailto:southpointplayground@yahoo.com)

- Research and development planning for community recreational area,
- Prepares grant applications.
- Obtains price quotes on equipment and materials.
- Organizes fundraisers.
- Estimated Time: 2 to 4 hrs per month

## Beautification

[liz.beautificationcommittee@yahoo.com](mailto:liz.beautificationcommittee@yahoo.com)

- Receives nominations for Yard of the Month.
- Presents certificate and sign to monthly winner.
- Planning and coordination of Holiday Decorating Contest.
- Coordinates volunteers to perform Earth Day or monthly clean-up around neighborhood.
- Estimated Time: 2 hrs per month

## Social Events

[socialeventspha@gmail.com](mailto:socialeventspha@gmail.com)

- Coordinates annual neighborhood BBQ.
- Plans and coordinates community events.
- Estimated Time: 10 to 20 hrs per year

## Newsletter/Communications

[newsletterspha@gmail.com](mailto:newsletterspha@gmail.com)

- Assists in preparation and publishing of quarterly newsletter.
- Prepares and submits updates to website to webmaster.
- Processing and mailing of quarterly newsletters.
- Update information on Community Contact list.
- Estimated Time: 4 to 5 hrs, 3 times per year

## Nominating

[nominatingspha@gmail.com](mailto:nominatingspha@gmail.com)

- Present names of candidates to be considered for election.
- Reviews applications and interviews prospective candidates.
- Makes recommendations to the Board.
- Estimated Time: 2 to 3 hrs, once a year

## Budget/Finance

[budgetspha@gmail.com](mailto:budgetspha@gmail.com)

- Review and prepare operating budget.
- Review sustainability analysis of receipts and expenditures.
- The chair of this committee is the Treasurer of the Board.
- Estimated Time: 1 hr per month; 10 to 15 hrs in Oct-Nov.

## Guidelines and Requirements

Beginning February 1, 2010, a new guideline will go into effect for homeowners who volunteer on either the Board of Directors or a Committee in Southpoint Subdivision. A 15% credit<sup>1</sup> will be granted on your dues for calendar year **2011** if the following criteria are met:

- Actively become involved on either the Board or Committee in Southpoint Subdivision.
- Attend all meetings on behalf of Southpoint Subdivision.<sup>2 3</sup>
- Must maintain an **active** role from February 1, 2010 until January 15, 2011.<sup>4</sup>

This credit offer is open to all homeowners and renters in Southpoint Subdivision.<sup>5</sup>

Monthly Board meetings will be held on the 2<sup>nd</sup> Tuesday of each month in 2010 (February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14).

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### Detach and return bottom portion to:

Southpoint Homeowner's Association, Inc.  
P. O. Box 1496 • Denham Springs, LA 70727-1496 • 225-610-9578  
southpointboard@gmail.com • www.southpointsubdivision.com

I am interested in volunteering on the following committee(s):

Architectural Control     Appeals     Streetlights     Road/Signs  
 Neighborhood Watch     Welcome     Beautification     Recreational  
 Social Events     Newsletter     Nominating     Budget/Finance

### Please Print

Name: \_\_\_\_\_ Telephone Nos.: \_\_\_\_\_

Street Address: \_\_\_\_\_ Email: \_\_\_\_\_

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<sup>1</sup> One lot only eligible for credit offer (i.e., same owner of multiple lots is entitled to credit on one lot only).

<sup>2</sup> The chairperson of each Committee must attend all monthly Board of Directors meetings and provide an update on their activities and/or projects. All committee members are required to attend all meetings called on behalf of their respective committee, the Annual meeting, and any and all special meetings called by the Board of Directors.

<sup>3</sup> No more than two advanced excused absences between February and January will be allowed. Unexcused absences or failure to contact the Chairperson or Board in advance will nullify and terminate the 2011 credit offer.

<sup>4</sup> The chairperson is responsible for confirmation that the all members of each committee are active and participating routinely on the committee.

<sup>5</sup> Homeowner must be in good standing with no outstanding liens or judgments filed against homeowner.